



**SCSEP  
PAYROLL SCHEDULE**

388 S Main St, Ste. 325 Akron, OH 44311  
7/1/26-6/30/27

PAYROLL PERIOD		TIME SHEET	ACTUAL	
Beg Date	End Date	DUE DATE	PAY DATE	
6/6/2026	6/19/2026	6/22/2026	7/2/2026	6/19 Holiday - Agency Closed
6/20/2026	7/3/2026	7/6/2026	7/17/2026	7/3 Holiday - Agency Closed
7/4/2026	7/17/2026	7/20/2026	7/31/2026	7/4 Holiday - Agency Closed
7/18/2026	7/31/2026	8/3/2026	8/14/2026	
8/1/2026	8/14/2026	8/17/2026	8/28/2026	
8/15/2026	8/28/2026	8/31/2026	9/11/2026	
8/29/2026	9/11/2026	9/14/2026	9/25/2026	9/7 Holiday - Agency Closed
9/12/2026	9/25/2026	9/28/2026	10/9/2026	
9/26/2026	10/9/2026	10/12/2026	10/23/2026	
10/10/2026	10/23/2026	10/26/2026	11/6/2026	
10/24/2026	11/6/2026	11/9/2026	11/20/2026	
11/7/2026	11/20/2026	11/20/2026	12/4/2026	<b>**EARLY Friday due date due to Thanksgiving Holiday Closure</b>
11/21/2026	12/4/2026	12/7/2026	12/18/2026	11/26 & 11/27 Holidays - Agency Closed
12/5/2026	12/18/2026	12/18/2026	12/31/2026	<b>**EARLY Friday due date due to Christmas Holiday closure</b>
12/19/2026	1/1/2027	1/4/2027	1/15/2027	12/24 Christmas Eve & 12/25 Christmas; 12/31 New Year's 01/01/2027 New Year's Day - Agency Closed
1/2/2027	1/15/2027	1/19/2027	1/29/2027	<b>**Tuesday Due Date (Monday Holiday)</b>
1/16/2027	1/29/2027	2/1/2027	2/12/2027	1/18 Holiday - Agency Closed
1/30/2027	2/12/2027	2/15/2027	2/26/2027	
2/13/2027	2/26/2027	3/1/2027	3/12/2027	
2/27/2027	3/12/2027	3/15/2027	3/26/2027	
3/13/2027	3/26/2027	3/29/2027	4/9/2027	
3/27/2027	4/9/2027	4/12/2027	4/23/2027	
4/10/2027	4/23/2027	4/26/2027	5/7/2027	
4/24/2027	5/7/2027	5/10/2027	5/21/2027	
5/8/2027	5/21/2027	5/24/2027	6/4/2027	
5/22/2027	6/4/2027	6/7/2027	6/18/2027	5/31 Holiday - Agency Closed
6/5/2027	6/18/2027	6/21/2027	7/2/2027	6/18 Holiday - Agency Closed

**All time sheets must be received no later than 5:00 PM on the Monday following the end date of the payroll period. Timesheets can be faxed to (330) 535-2253 or emailed to [payroll@vantageaging.org](mailto:payroll@vantageaging.org)**

**So we can make sure you receive your pay check on time, please make sure to submit your time sheet by the due date!**

**Please remember that hours worked on legal holidays need to be initialed by your supervisor.**

3 Eve&