



SCSEP PAYROLL SCHEDULE

388 S Main St, Ste. 325 Akron, OH 44311
7/1/25-6/30/26

PAYROLL PERIOD		TIME SHEET DUE DATE	ACTUAL PAY DATE
Beg Date	End Date		
6/7/2025	6/20/2025	6/23/2025	7/3/2025
6/21/2025	7/4/2025	7/7/2025	7/18/2025
7/5/2025	7/18/2025	7/21/2025	8/1/2025
7/19/2025	8/1/2025	8/4/2025	8/15/2025
8/2/2025	8/15/2025	8/18/2025	8/29/2025
8/16/2025	8/29/2025	9/2/2025	9/12/2025
8/30/2025	9/12/2025	9/15/2025	9/26/2025
9/13/2025	9/26/2025	9/29/2025	10/10/2025
9/27/2025	10/10/2025	10/13/2025	10/24/2025
10/11/2025	10/24/2025	10/27/2025	11/7/2025
10/25/2025	11/7/2025	11/10/2025	11/21/2025
11/8/2025	11/21/2025	11/24/2025	12/5/2025
11/22/2025	12/5/2025	12/8/2025	12/19/2025
12/6/2025	12/19/2025	12/19/2025	1/2/2026
12/20/2025	1/2/2026	1/5/2026	1/16/2026
1/3/2026	1/16/2026	1/20/2026	1/30/2026
1/17/2026	1/30/2026	2/2/2026	2/13/2026
1/31/2026	2/13/2026	2/16/2026	2/27/2026
2/14/2026	2/27/2026	3/2/2026	3/13/2026
2/28/2026	3/13/2026	3/16/2026	3/27/2026
3/14/2026	3/27/2026	3/30/2026	4/10/2026
3/28/2026	4/10/2026	4/13/2026	4/24/2026
4/11/2026	4/24/2026	4/27/2026	5/8/2026
4/25/2026	5/8/2026	5/11/2026	5/22/2026
5/9/2026	5/22/2026	5/26/2026	6/5/2026
5/23/2026	6/5/2026	6/8/2026	6/18/2026
6/6/2026	6/19/2026	6/22/2026	7/3/2026

6/19 Holiday - Agency Closed

7/4 Holiday - Agency Closed

****Tuesday Due Date
(Monday Holiday)**

9/1 Holiday - Agency Closed

11/27 & 11/28 Holidays - Agency Closed

****EARLY Friday due date due to
Christmas Holiday closure**

12/24 Christmas Eve & 12/25 Christmas; 12/31 New Year's Eve &
01/01/2026 New Year's Day - Agency Closed

****Tuesday Due Date (Monday Holiday)**

1/19 Holiday - Agency Closed

****Tuesday Due Date
(Monday Holiday)**

5/25 Holiday - Agency Closed

6/19 Holiday - Agency Closed

All time sheets must be received no later than 5:00 PM on the Monday following the end date of the payroll period. Timesheets can be faxed to (330) 535-2253 or emailed to payroll@vantageaging.org

So we can make sure you receive your pay check on time, please make sure to submit your time sheet by the due date!

Please remember that hours worked on legal holidays need to be initialed by your supervisor.