



June 1, 2023

Effective July 1, 2023 your enrollment with the Indiana Department of Workforce Development (IDWD) Senior Community Service Employment Program (SCSEP) previously administered by National Able Network (Able) will transition to Vantage Aging (Vantage). Vantage has administered the SCSEP Program in Ohio for over 40 years and is excited to expand its services to Indiana. Vantage and Able will work closely during the next few weeks to ensure that the transition proceeds smoothly.

In order to get you set up with Vantage, the enclosed Participant Payroll packet must be completed and returned. The information can be faxed back to 330-762-8644 or scanned and emailed to scsep@vantageaging.org. Your Host Agency should be able to help you return the information. If you have any problem completing and returning the packet please call 800-554-5335 ext. 136.

To provide you with needed information and to introduce you to Vantage you must attend one of the following **mandatory** Zoom meetings. The meetings can be accessed via a computer or by telephone. The meetings are scheduled for:

Tuesday, June 20th at 2pm EST (1pm CST)
or
Wednesday, June 21st at 10am EST (9am CST)

You can join either meeting by using the following link:

<https://us02web.zoom.us/j/7896702851?pwd=aWtvMmZkTHpEa3JUeE4xZFdVaVJUJz09>

or by calling 1-312-626-6799 and entering the following Meeting ID and Passcode:

Meeting ID: 789 670 2851 Passcode: 898707

We want to make the transition as smooth as possible. Participants will remain at their current training assignment during the transition. However, it is important to note that Able and Vantage have different pay schedules which will affect when you submit your hours and when you get paid.

- For hours worked on or before June 30. Hours will be submitted on July 7 as usual with Able, and you will receive this 1 week pay from Able on July 14th.
- For hours worked July 1- July 7. Timesheets will be submitted to Vantage per directions on timesheet no later than Monday, July 10th. You will receive this 1 week pay from Vantage on July 21st
- For Hours July 8-July 21. Timesheets submitted to Vantage no later than Monday, July 24th. You will receive this 2 week's pay from Vantage on August 4th.

The payroll process and pay schedule will be reviewed at the mandatory transition meetings.

Vantage's timesheets, pay schedule, SCSEP handbook and other forms can also be found online at www.vantageaging.org/Indiana.

Thank you for your understanding and patience during this transition. If you have questions or concerns please feel free to call Vantage at 800-554-5335 ext. 136

Sincerely,

Tammy Bigler
Director of Workforce Development Operations, Vantage Aging