

## SCSEP PAYROLL SCHEDULE

2279 Romig Rd. Akron OH, 44320 7/1/19 thru 6/30/20

| PAYROLI<br>Beg Date | PERIOD<br>End Date | TIME SHEET<br>DUE DATE | ACTUAL<br>PAY DATE |
|---------------------|--------------------|------------------------|--------------------|
| 6/1/2019            | 6/14/2019          | 6/17/2019              | 6/28/2019          |
| 6/15/2019           | 6/28/2019          | 7/1/2019               | 7/12/2019          |
| 6/29/2019           | 7/12/2019          | 7/15/2019              | 7/26/2019          |
| 7/13/2019           | 7/26/2019          | 7/29/2019              | 8/9/2019           |
| 7/27/2019           | 8/9/2019           | 8/12/2019              | 8/23/2019          |
| 8/10/2019           | 8/23/2019          | 8/26/2019              | 9/6/2019           |
| 8/24/2019           | 9/6/2019           | 9/9/2019               | 9/20/2019          |
| 9/7/2019            | 9/20/2019          | 9/23/2019              | 10/4/2019          |
| 9/21/2019           | 10/4/2019          | 10/7/2019              | 10/18/2019         |
| 10/5/2019           | 10/18/2019         | 10/21/2019             | 11/1/2019          |
| 10/19/2019          | 11/1/2019          | 11/4/2019              | 11/15/2019         |
| 11/2/2019           | 11/15/2019         | 11/18/2019             | 11/29/2019         |
| 11/16/2019          | 11/29/2019         | 12/2/2019              | 12/13/2019         |
| 11/30/2019          | 12/13/2019         | 12/16/2019             | 12/27/2019         |
| 12/14/2019          | 12/27/2019         | 12/30/2019             | 1/10/2020          |
| 12/28/2019          | 1/10/2020          | 1/13/2020              | 1/24/2020          |
| 1/11/2020           | 1/24/2020          | 1/27/2020              | 2/7/2020           |
| 1/25/2020           | 2/7/2020           | 2/10/2020              | 2/21/2020          |
| 2/8/2020            | 2/21/2020          | 2/24/2020              | 3/6/2020           |
| 2/22/2020           | 3/6/2020           | 3/9/2020               | 3/20/2020          |
| 3/7/2020            | 3/20/2020          | 3/23/2020              | 4/3/2020           |
| 3/21/2020           | 4/3/2020           | 4/6/2020               | 4/17/2020          |
| 4/4/2020            | 4/17/2020          | 4/20/2020              | 5/1/2020           |
| 4/18/2020           | 5/1/2020           | 5/4/2020               | 5/15/2020          |
| 5/2/2020            | 5/15/2020          | 5/18/2020              | 5/29/2020          |
| 5/16/2020           | 5/29/2020          | 6/1/2020               | 6/12/2020          |
| 5/30/2020           | 6/12/2020          | 6/15/2020              | 6/26/2020          |
| 6/13/2020           | 6/26/2020          | 6/29/2020              | 7/10/2020          |

All time sheets must be received no later than 5:00 PM on the Monday following the end date of the payroll period. Timesheets can be faxed to (330) 535-2253 or emailed to <a href="mailto:payroll@vantageaging.org">payroll@vantageaging.org</a>

So we can make sure you receive your pay check on time, please make sure to submit your time sheet by the due date!

Please remember that hours worked on legal holidays need to be initialed by your supervisor.